



Bursary Application Form

Secondary Schools

DATE OF COLLECETION _____

DATE RETURNED _____

APPLICANT'S GUIDANCE NOTES:

1. This application for is issued **FREE OF CHARGE** by the Rangwe NG-CDF Offices.
2. Applicant **MUST** attach ID and Voter's Card photocopies of parents / guardians.
3. Applicant **MUST** attach copy of current report form
4. You are required to fill in all appropriate spaces as provided.
5. Incomplete bursary application forms will not be processed.
6. All information provided will be cross-checked against information from other official public sources.
7. Bursary awarded is not transferable by the beneficiary.
8. Approved bursary awards will be paid directly to the **institution** and **cannot** be converted to cash payments to the applicant.
9. The needs for all beneficiaries will be considered on application and canvassing is prohibited.
10. If single or both parents are dead, you must attach supporting documents e.g. burial permit / death certificate.
11. Disability e.g. physically challenged: You must attach support document, letter explaining disability or other disadvantages and circumstance.
12. Cheating, if detected, will lead to automatic disqualification.
13. Students joining Form One **MUST** provide calling / admission letter and a leaving certificate from the immediate former Primary School signed and endorsed with an official stamp.
14. **To all students:** those joining Form One or those continuing in Forms 2,3 and 4 must provide the correct information by filling in the spaces below.

Total Fees (Annual): _____ **Paid / Able to raise:** _____ **Balance:** _____

FOR OFFICIAL USE ONLY: Received by: _____
 Sign: _____ Date: _____

PART A:

Name of applicant (Student): _____ Year: _____
 District _____ Division _____
 Ward _____ Location _____
 Sub-Location _____ Village/Estate/Unit _____
 Parent / Guardian _____ ID. No. _____
 Voter's Card No. (Parent / Guardian) _____
 Contact: (Parent/Guardian/Self) _____

PART B: STUDENT'S PERSONAL AND INSTITUTION'S OR COURSE DETAILS

1. Full Names: _____
2. Sex:
 - a. Male () Female ()
 - b. Date of Birth: (DD/MM/YYYY) _____
 - c. Name of school _____ Adm. No. _____ Year _____
 - d. School Account No. _____ Bank _____
 - e. Total Fees: _____ Paid / Able to raise: _____ Balance _____
 - f. **Fresh students must attach admission instruction** while those continuing must state correctly current year / class.
 - g. State category of school: National () Provincial () District () Private ()

FORM ONE (1) APPLICANTS' ONLY

3. **Remarks:** Former Primary School Head teacher's Academic performance

Excellent () Very Good () Good () Fair () Poor ()

*I declare to the best of my knowledge that the above information **true** or the applicant to attach a relevant copy of certified leaving certificate.*

Name

Signature

Date & Stamp

PART C: STUDENT'S FAMILY INFORMATION

1. Father's Name _____ Dead () Alive ()
2. Mother's Name _____ Dead () Alive ()
3. Guardian / Sponsor's Name _____
Occupation / Profession _____ Contact _____
Relationship to the applicant _____
4. **Disability:** Blind () Deaf () Physically challenged () (*Attach evidence*)
5. From poor household? Yes () No ()
6. Who has been paying for your education? Parents () Guardian () Sponsor / Well Wishers ()
7. How many brothers and sisters do you have?
 - a. Brothers in secondary schools () Brothers in post-secondary institutions ()
 - b. Sisters in secondary schools () Sisters in post-secondary institutions ()
8. Have you ever received bursary from CDF? Yes () No ()
9. If Yes in 8 above, please indicate years and amount; Year () Amount (.....)
10. Have you ever received bursary from any other source other than CDF? Please specify the source, year and amount: _____

PART D: APPLICANT'S SIBLINGS IN SCHOOLS / INSTITUTIONS:

Name	Relationship	School / Institution	year / Class	Total Fees	Outstanding Balance
GRAND TOTAL					

PART E: INFORMATION ABOUT FAMILY FINANCIAL STATUS

1. Income Gross in the last 12 months (Kes). Gross income (*This means income from salaries, business, farming or any other income generating activity*).

Gross Income	Father	Mother	Husband	Wife	Guardian / Sponsor

PART F: RECOMMENDATION

- a) **Area Chief / Assistant Chief / Religious Leader** - Comment on the status of the family

Name

Signature

Date & Stamp

PART G: DECLARATIONS:

1. **Student's Declaration**

I declare that to the best of my knowledge, the information given herein is true and I am aware that giving false information will lead to automatic disqualification.

Name

Signature

Date & Stamp

2. **Parent / Guardian Declaration**